Interview no-show email template | Workable

**Subject line:** Interview with [*Company\_name*] / Interview for [*Job\_title*] at [*Company\_name*]

Dear [*Candidate\_name*] / Hi [*Candidate\_name*],

We had scheduled [*an interview at our offices / a video call*] today [*at 11 am*] but you didn’t make it. I hope everything is well.

Could you let me know if you’re still interested in the [*Job\_title*] role? If so, we can reschedule the interview. Otherwise, I’ll be deleting your information from our database.

Thank you,

[*Your name*]

[*Your email signature*]