Job application rejection email template | Workable

**Email Subject Line:** Your application to [*Company\_name*] / Application for the [*Job\_title*] position

Dear [*Candidate\_name*],

Thank you for taking the time to consider [*Company\_name*]. Our hiring team reviewed your application and we’d like to inform you that we are not able to advance you to the next round for the [*Job\_title*] position at this time [*it’s best to explain why, e.g. as we are looking with someone more experience in X.*]

We encourage you to apply again in the future, if you find an open role at our company that suits you.

Thank you again for applying to [*Company\_name*] and we wish you all the best in your job search.

Regards,

[*Your name*]

[*Your email signature*]