Salary negotiation with candidates email template | Workable

**Email subject line:** [*Company\_name*] Job Offer / Job Offer from [*Company\_name*]

Dear [*Candidate\_name*],

We are pleased you’re considering our job offer for the [*Job\_title*] position. We’ve discussed your requests with the Head of [*e.g. Engineering*] department and our Finance team and we’ve decided to extend our initial offer with:

* A [*e.g. 5%*] increase in the annual compensation to a new [*mention the new salary*] salary
* A signing bonus of $X
* Flexibility to work from home two days/week or commute reimbursement
* Company stock options
* Re-negotiation of compensation and benefits package after an early performance review [*e.g. six months after start date*]

Please consider the above offer and reply by [*date.*] In the meantime, if you have any questions, feel free to contact me at [*provide contact details.*]

We look forward to hearing from you.

Best regards,

[*Your name*]

[*Signature*]