Subject line: [*Company\_name*] is looking for a [*job\_title*] / Interested in joining our team at [*Company\_name*]?

Hi [*Candidate\_Name*],

I am [*your name*], [*your job\_title*] at [*company\_name*]. I saw your profile on [*e.g. LinkedIn or GitHub*] and I was really impressed by your experience in [*add specific field or an achievement that caught your eye*].

We are currently looking for a [*job\_title - add link to the job description*] to join our team. I’d love to tell you a little more about this position and learn a few things about you, as well. Are you available [*include date and time or a period of time, e.g. ‘sometime this week*’]? If so, I’d be happy to set up a call. I’m also happy to coordinate via email or LinkedIn, if you prefer.

I hope you have a great day,

[*Your name*]

[*Signature*]